

# City of Evansville: Employment Application



Please print or type all information and return to:  
**City of Evansville,**  
31 S. Madison St.  
PO Box 529  
Evansville, WI 53536-1399

## Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Are you 18 years of age? \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_ CDL? \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_ If no, are you authorized to work in the U.S.? \_\_\_\_\_

Are you willing take a pre-employment physical and drug screen? \_\_\_\_\_

Have you ever been convicted of any violations of law other than minor traffic violations? \_\_\_\_\_ **\*\*(The City, as a matter of policy, does not use a conviction record unless it is substantially related to circumstances of the particular job)\*\***

Please Explain:  
\_\_\_\_\_  
\_\_\_\_\_

Is any member of your family employed by the City of Evansville? If yes, provide name, relationship, and department employed.  
\_\_\_\_\_  
\_\_\_\_\_

## Education and Training

Diploma of GED: \_\_\_\_\_ Last High School Attended: \_\_\_\_\_

College: \_\_\_\_\_ Graduation (MM/YY): \_\_\_\_\_ Degree: \_\_\_\_\_

Studies: \_\_\_\_\_ Credit Hours: \_\_\_\_\_  
*(if you did not graduate)*

Other college education / vocational training or certification relevant to the position:  
\_\_\_\_\_  
\_\_\_\_\_

## Professional References

Please list two professional references.

**Full Name:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Full Name:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Previous Employment

**Company:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ May we contact as reference: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Company:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ May we contact as reference: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Company:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ May we contact as reference: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

*I certify that all answers to questions in this application are true, and I agree that any misstatements or omissions of material fact will cause forfeiture on my part of all rights to any employment with the City of Evansville. I authorize the investigation of my personal character or employment record, and I hereby release all persons providing this information from any liability or damages.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_